

Commonwealth Games Glasgow 2026

Handbook Appendix A

Athlete Team and Official Nomination Policy

Introduction- these notes will help you draft your Nomination Policy. These notes are intended for guidance purposes only and must be read in conjunction with the Commonwealth Games Wales Selection Handbook Glasgow 26 (“the Handbook”).

The hybrid model first used in Gold Coast 2018, was used again for Birmingham 22 and continues to be used for Glasgow albeit with some changes.

For detail as to what your Nomination Policy should include, please refer to section 6 of the Handbook.

1. Your Nomination Policy should make it clear that:-
 - a) This is a **Nomination** process only;
 - b) The size of the Team is capped by the Commonwealth Games Federation and Glasgow 26. As such, there are no extra slots for Wales even though this is a ‘Home Games’; and
 - c) The final decision on selection will be by Commonwealth Games Wales.
 - d) Individuals nominated for selection to participate at the Commonwealth Games is likely to result in CGW being provided with access to the individuals’ personal data which is held by their respective NGB. When nomination forms are completed by NGBs and provided to CGW it is anticipated that Special Categories of Personal Data will be disclosed. This may include individuals’ medical records which will be passed to the selection committee as part of the information provided at 6.14 of the Handbook. CGW will hold this data in accordance with its data protection policies and it is requested that each nominated individual is provided with the Privacy Notice at Appendix B of this Handbook and that they sign the consent form at Appendix C.

2. Different processes apply to different sports:-
 - a) Invitations by qualification for all Para sports, Weightlifting, Basketball (3x3), Netball.
 - b) Top 6 Standards for Individual Sports - Athletics, Boxing, Track Cycling, Artistic Gymnastics, Judo, Lawn Bowls and Swimming.

3. When submitting your nominations:-
 - a) Ranking each Individual Athlete for those Individual Sports listed above at point 2(b);

The Commonwealth Games Wales Selection Panel requires you to rank your nominations in order of likely performance at a Games, starting with medallists and highlight combinations, teams, pairs etc. **You must also follow Section**

SIX of the Handbook and complete the nomination form in full for each Individual Athlete and Individual Team.

- b) For all Para-sports and Weightlifting, Commonwealth Games Wales will confirm the process of selection, whether an individual athlete wins an invitation and may be selected, or whether the CGA wins the place and there is any discretion over who could be selected. The invitations will also be subject to a performance standard agreed between CGW and the NGB. In the meantime, you should give some thought to a process if there is discretion over who fills the invitation place.
4. When writing your Nomination Policy, in addition to the above, you must ensure that it is consistent with and has regard to the following clauses in Handbook:-

Section 3 Hybrid model of selection

Section 4 Timetable

Section 6 Qualification and Nomination

Section 7 Criteria

- Eligibility of Athletes
- Accreditation – security checks
- Anti- Doping and Health and Fitness
- Child Protection Disrepute

a) Nomination process

You must outline your Nomination Process with dates which accord with the Timetable at Section 4 of the Handbook.

Final selection to Team Wales is dependent on receipt of relevant information required by CGW such as the CGF Eligibility form and Team Member Agreement.

b) De-nomination

You should identify that de-nomination from the list of athletes submitted to Commonwealth Games Wales may occur as a result of factors including (but not limited to):-

- An injury occurs in the period between nomination and Selection which would have an impact on the accuracy of the nomination information sent by the NGB.

c) Appeals Process

You must outline your Appeals Process, providing details of the relevant procedure along with the applicable deadlines that apply should an individual wish to appeal the NGB's nomination.

As soon as you have decided on your nominations you should notify the athletes nominated and those not nominated and all must have a right of appeal.

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An athlete not included for nomination will only have the right to appeal to their respective NGB and will have no recourse to appeal directly to Commonwealth Games Wales.

d) Personnel

Team Staff must also be nominated as per the Handbook and their selection will take place in accordance with Section 5 of the Handbook.

e) Duty to Disclose

For the period between nomination and selection by CGW, you must make it clear within your nomination policy that nominated athletes are under a continuing duty to disclose to their respective NGBs, any circumstances which may have an impact on the accuracy of the information that has been disclosed to CGW. NGBs are reminded that their nominations should be constantly held under review until such time selection occurs.

For your information

It must be noted that the Nomination process which applied for Gold Coast 2018 was developed for Birmingham 22. These changes will continue to apply to the Nomination process for Glasgow 26 and are outlined below.

1. Nomination process – Individual Sports

The information required to be submitted in section 6.14 is clearly divided into **factual evidence** such as performance at events, number of times the athlete has performed at that standard and **forecast considerations** such as predictions and level of confidence.

The Handbook states that the factual evidence submitted by the NGB must be agreed with the Individual athlete or Individual team before it is produced to CGW. The factual evidence submitted must include a dated signature of each Individual Athlete confirming agreement of the factual evidence.

However, please note that forecast considerations do NOT have to be agreed by the athlete or team and furthermore, there is no requirement for the forecast considerations to be disclosed to the Individual athlete or Individual team.

2. Selection Process

Extenuating circumstances

Section 8.14 sets out the extenuating circumstances which may be taken into account by CGW during the selection process. If any of these circumstances apply or are applicable to an athlete then they must ALL be identified in the nomination to CGW's selection panel. For clarity, while injury may be an extenuating circumstance in the nomination process it must be declared as part of the factual information, seen by athlete, and cannot be raised AFTER nomination or as a ground for appeal.

Medal Potential

Section 8.19 deals with athletes who have not met Top 6 criteria and show medal potential at a future Games. These are exceptional individuals and only a very limited number of individuals will be selected under this factor, potentially only up to 3 such athletes in the whole of Team Wales. Therefore, CGW expects that most NGBs will not nominate individuals under this factor.

Commonwealth Games Wales - Sport Team Manager/Leader Job Description

This role might be carried out by one individual or split between two individuals.

As Team Manager/Leader you will have responsibility for:

- Leading, managing and representing your sport as the single point of contact with CGW;
- Supporting and promoting CGW values and operating principles/policies;
- Supporting creation of the right performance environment from which athletes and staff can deliver personal best performance at the Commonwealth Games;
- Establishing robust and effective relationships with staff and Board of CGW;
- Establishing robust and effective relationships with key staff from other NGBs that encourage information sharing, collaboration and development of a team environment;
- Making decisions on behalf of your sport;
- Ensuring effective communication of information and decisions within your sport; and
- Attending all CGW Sports Forum and all Team Leader workshops and any other meetings on the programme.

Pre-Games specific responsibilities:

- Lead and manage all Games related processes including:
 - Kit
 - Qualification and Nomination
 - Accreditation and data collection
 - Sport entries
 - Transport and logistics
 - Media- working with your NGB Media lead and the CGW media team
 - Medical – including anti-doping and TUE
 - Safeguarding and Vulnerable Adult Policies
 - Managing athlete attendance at any CGW events such as kit fitting days and the team day.
 - Developing your sport specific preparation strategy
 - Ensuring all athletes and staff travel arrangements are suitable and appropriate
 - Ensure you, your staff and all athletes sign and abide by the Team Members agreement, codes of conduct and other CGW policies
 - Ensure that effective crisis management plans and communication channels are established within your team

Games Time specific responsibilities:

- Lead your sport at the Games as part of Team Wales
- Act as the single point of contact for your sport
- Attend key meetings including Chef de Mission updates
- Management for the arrival and departure arrangements in conjunction with CGW
- Ensuring appropriate conduct of athletes and staff, and that behaviours and principles are adhered to throughout the Games period

Post Games specific responsibilities:

- Completion of post games evaluations, questionnaires and reports for CGW
- Contribute to post Games debrief sessions
- Manage attendance at any post Games functions
- Continue to be the single point of contact with CGW and to complete the 'wrap up' process post Games